ZIMBABWE ELECTRICITY TRANSMISSION & DISTRIBUTION COMPANY

INTERNAL CORRESPONDENCE

FROM	:	General Manager (E)	**AT**	:	Mutare
TO	:	Addresses List	**AT**	:	Various
DATE	:	2 June 2025	**REF**	:	129/1/MM/tm
SUBJECT	:	**STAFF VACANCIES**			

Applications are invited from suitably qualified and experienced members of staff to fill the following vacancy positions within the Eastern Region. Interested candidates should complete the relevant ZESA Internal Application form for consideration (Including contact details). Only short-listed candidates will be responded to. **Female candidates are encouraged to apply.**

1. **SYSTEMS SUPPORT OFFICER X 1 (REGIONAL OFFICE)**

   Minimum Qualifications and Experience
   - A Degree in Computer Science or equivalent.
   - Two (2) years Relevant Post Graduate Experience.

   Duties and Responsibilities

   - Determines user requirements for office automation products.
   - Oversees the implementation of packages.
   - Implements a security plan including the use of anti-virus software.
   - Sets up and manages an in-house software support system for all standard PC software packages.
   - Provides technical support for remote users.

The closing date of receipt of all applications will be: **13 June 2025**
Applications should be addressed to:
The Human Resources and Admin Manager
ZETDC Eastern Region
P O Box 216
M U T A R E email to **errecruitment@zetdc.co.zw**

ENG. M. MUNODAWAFA
GENERAL MANAGER (EASTERN)